**St. RITA CATHOLIC SCHOOL**
***A Nationally Recognized Blue Ribbon School***
**33220 Baldwin Road, Solon, OH 44139**

THE 14TH ANNUAL St. RITA'S PTU FUNDRAISER
CASINO & AUCTION ~ March 27, 2010

# Silent Auction Procurement Form

Business Name or Individual: _____

Contact: _____ E-Mail: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____

**Donated Item or Service** **Estimated Market Value** _____

Please provide a Detailed Description of Donation:

_____

_____

_____

Restrictions, If Any (Such as limitations, expiration date, etc.)

_____

_____

Please Check All That Apply;

- ☐ Item Accompanies Form.
- ☐ Item to be delivered or mailed on _____
- ☐ Please contact Joan Walters, Chairperson at 216-333-0364 or jono3@sbcglobal.net to pick up donation.
- ☐ Cash Contribution $_____

*Cash Contributions will be used to purchase items to complete silent auction packages and/or to underwrite the cost of the event. If you wish to make a cash contribution, please specify the amount here and attach a check payable to:*
**St. Rita School PTU**

All donations are tax-deductible to the extent allowable by law. **St. Rita School tax ID# 34-0771891.**
Please mail form and donation to:
**St. Rita School, c/o Joan Walters, 33200 Baldwin Rd., Solon, Ohio 44139**

We thank you in advance for your thoughtful consideration and support.

**OFFICE USE ONLY**
Donation Received or Picked Up: _____ Cash Contribution: $_____
Date Payment Received: _____
Cash: $_____ Check #_____
NOTES/COMMENTS: _____
Thank You Note Sent: _____